

Appendix 4 - STREET NAMING AND NUMBERING CHARGES

From 1st April 2020 Gedling Borough Council is introducing charges for the recovery of costs incurred whilst carrying out the discretionary elements of the street naming and numbering service.

The discretionary elements are as follows;

- Validation of the Street Naming and Numbering application
- Administration of the Street Naming and Numbering application
- Consultation and liaising with external organisations such as Royal Mail, developers, Parish/Town Councils and Emergency Services
- Alterations in either name or numbers to new developments after initial naming and numbering has been undertaken.
- Notifications to organisations (Developers, VOA, Fire Service, Royal Mail, Internal Departments)
- Confirmation of addresses. Notification to householders
- Challenges to existing official naming/numbering schemes/addresses held within the street naming and numbering records

Fees and Charges for the Discretionary Elements of;

The renaming/renumbering of an existing property	£45
The naming/numbering of one to five properties	£45 each
The naming/numbering of more than five plots	£20 for each additional plot over 5
A change to a development after notification	£50 admin fee plus £15 per plot
A street re-naming at residents' request	£250 plus all compensation met by applicant with two thirds majority agreement from residents
Providing written confirmation of a postal address	£25

Notes

- **After notification means after the Council has renamed the street.**
- **Compensation relates to monies paid to residents to help them pay for the cost of informing all parties that they correspond with, regarding the change to their address.**